

THE ECONOMIC DEVELOPMENT AUTHORITY OF STAFFORD COUNTY, VIRGINIA

REGULAR MEETING MINUTES
March 9, 2018

1. CALL TO ORDER

The regular meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on March 9, 2018, in the Board Chambers of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 9:00 A.M. A quorum was present.

Members Present

Joel Griffin	Chairman
Don Newlin	Vice-Chairman
Howard Owen	Treasurer
Jack Rowley	
Jo Knight	
Skip Causey	

Members Absent

Heather Hagerman

Also Present:

Kristen Shields	Counsel
Kelly Copley	Secretary

2. APPROVAL OF MINUTES

A. February 9, 2018

Mr. Causey motioned for approval of the February 9, 2018 amended minutes. Mr. Rowley seconded.

VOTE: 6-0 Approved

3. PUBLIC PRESENTATIONS

None

4. TREASURER'S REPORT

- A. December 2017
- B. January 2018

Mr. Rowley motioned to accept the December 2017 and January 2018 Treasurer's reports. Mr. Newlin seconded.

VOTE: 6-0 Approved

- C. Audit

Ms. Blosser with Bishop, Farmer & Co. presented the FY17 EDA Audit. There were no negative findings

Mr. Newlin motioned to accept the FY17 audit. Mr. Rowley seconded.

VOTE: 6-0 Approved

5. SECRETARY'S REPORT

- A. Kilroy Robotics Demonstration Date

Ms. Copley asked the EDA if they would like the Kilroy Robotic Team to present during their April or May meeting. The Chairman chose the May 11, 2018 meeting.

- B. Fred-CAT Tour Invitation

Ms. Copley and Mr. Rowley reminded the EDA members that Germanna's Fred-CAT tour has been scheduled for March 19, 2018 at 8am. They asked which members that had not already RSVP'd would also like to attend.

- C. Annual Report Data Research

Ms. Copley request the EDA accept the SOW from Chmura to perform the data for their annual report. The cost being, \$4, 687; a 2.1% increase over last year.

Mr. Rowley motioned to accept the Statement of Work from Chmura. Mr. Newlin seconded.

VOTE

6-0 Approved

6. CHAIRMAN'S REPORT

A. County presentation of the new planning and permits process & tools

Ms. Sara Hart with the county's public works department presented the EDA the new Electronic Permitting & Plan Review process.

Discussion Followed

7. WORKING GROUP REPORTS

A. Germanna Update

The Board of Supervisors approved the land to be transferred to the Germanna Foundation in February.

B. Stafford Town Center Update

Ms. Knight again requested that the EDA spearhead the effort to have the utility lines buried underground while the Stafford Courthouse Town Center Area is being redeveloped by drafting and signing a letter to Dominion Energy and VDOT.

Discussion Followed

C. 204 Thompson

CLOSED SESSION

Mr. Griffin motioned to go into closed session. Mr. Newlin seconded.

VOTE:

6-0 Approved

Thereafter, the EDA Board went into closed session in accordance with Section 2.2-3711.A.3 and 5, et al. of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. Items 7C and 9A were discussed in closed session only. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

Mr. Griffin motioned to come out of closed session. Mr. Causey seconded

VOTE: 6-0 Approved

8. OLD BUSINESS

None

9. NEW BUSINESS

A. Go Virginia Grant

Mr. Griffin motioned to support the Go VA Grant as requested (\$15,000 cash in 3 installments and \$5,000 in-kind) only after grant has been awarded. Mr. Newlin seconded.

VOTE 6-0 Approved

10. ATTORNEY'S REPORT

11. ADJOURNMENT

A. There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 10:44A.M. The next Regular Meeting is scheduled for Friday, April 13, 2018.

MINUTES SUBMITTED BY:



Kelly Copley
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman