

THE ECONOMIC DEVELOPMENT AUTHORITY OF STAFFORD COUNTY, VIRGINIA

REGULAR MEETING MINUTES
April 13, 2018

1. CALL TO ORDER

The regular meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on April 13, 2018, in the Board Chambers of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 9:00 A.M. A quorum was present.

Members Present

Joel Griffin	Chairman
Don Newlin	Vice-Chairman
Jack Rowley	
Jo Knight	
Heather Hagerman	
Skip Causey	

Members Absent

Howard Owen	Treasurer
-------------	-----------

Also Present:

Charlie Payne	Counsel
Kelly Copley	Secretary
Kim Schukis	Bookkeeper

2. APPROVAL OF MINUTES

A. March 9, 2018

Mr. Rowley motioned for approval of the March 9, 2018 minutes. Mr. Newlin seconded.

VOTE: 6-0 Approved

3. PUBLIC PRESENTATIONS

None

4. TREASURER'S REPORT

A. February 2018

Vote was held until Treasurer was present

5. SECRETARY'S REPORT

A. Business Appreciation Reception

Ms. Copley informed the EDA their Business Appreciation Reception will be held at Potomac Point Winery on May 30th and preparations were underway. Business of the year nominations request were out and members were encouraged to let their fellow business partners to apply.

6. CHAIRMAN'S REPORT

A. Underground Powerlines

Mr. Griffin updated the EDA that the underground powerline issue had been taken to the Community and Economic Development Board of Supervisor Subcommittee. Mr. Griffin also had a letter for all members to sign addressed to the full Board of Supervisors.

Discussion Followed

7. WORKING GROUP REPORTS

A. Germanna Update

Mr. Rowley informed the EDA that the Stafford Germanna campus project is moving forward. However, for the State to begin funding the full campus the new leased facility must have full enrollment.

B. Stafford Town Center Update

Mr. Griffin met with the developer that is working on the new Courthouse Complex and receptive to feedback from the EDA on any ideas.

Discussion Followed

C. 204 Thompson

CLOSED SESSION

Mr. Newlin motioned to go into closed session. Mr. Rowley seconded.

VOTE: 6-0 Approved

Thereafter, the EDA Board went into closed session in accordance with Section 2.2-3711.A.3 and 5, et al. of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. Item 7C was discussed in closed session only. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

Mr. Newlin motioned to come out of closed session. Ms. Knight seconded

VOTE: 6-0 Approved

D. US Rt. 1 Property

Mr. Causey informed the EDA that the grass “did not take” during the initial erosion repair. He has been in talks with the adjacent land owner and estimates the cost to be under \$10,000.

Mr. Griffin motions to authorize to \$10,000 for the continued repair to the erosion of the US Rt. 1 property. Mr. Rowley seconded.

VOTE: 6-0 Approved

8. OLD BUSINESS

A. 103 W. Cambridge St Grant

Mr. Eakin requests the remainder of the 103 W. Cambridge St. Grant funds; presenting to the EDA the improvements and all grant requirements exceeded.

Mr. Newlin motioned to grant release the remaining \$12,000 of the 103 W. Cambridge St. Grant funds. Ms. Hagerman seconded.

VOTE: 6-0 Approved

B. EDA Retreat Follow-up

Ms. Worrell updated the EDA on the survey and strategic plan draft in progress. She also suggested another two (2) hour session to finalize EDA's strategic plan.

9. **NEW BUSINESS**

10. **ATTORNEY'S REPORT**

11. **ADJOURNMENT**

A. There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 10:31 A.M. The next Regular Meeting is scheduled for Friday, May 11, 2018.

MINUTES SUBMITTED BY:



Kelly Copley
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman