

### THE ECONOMIC DEVELOPMENT AUTHORITY OF STAFFORD COUNTY, VIRGINIA

REGULAR MEETING MINUTES  
September 12, 2014

#### 1. CALL TO ORDER

The regularly scheduled bimonthly meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on July 11, 2014 in the Board Chambers located at 1300 Courthouse Road Stafford, Virginia at 1:30 P.M. A quorum was present

##### Members Present

Joel Griffin	Chairman (Arrived before 7D)
Don Newlin	Vice-Chairman
Jack Rowley	
Jo Knight	
Wendy Maurer	
Howard Owen	

##### Members Absent

Mark Safferstone

##### Also Present:

Charlie Payne	Counsel
Tim Baroody	Secretary
Brad Johnson	Treasurer
Kelly Copley	Analyst

#### 2. APPROVAL OF MINUTES

A. Motion for approval of the July 11, 2014, Regular Meeting Minutes was made by Mr. Rowley. Ms. Knight seconded.

**VOTE**      5-0 Approved

**3. PUBLIC PRESENTATIONS**

None

**4. TREASURER'S REPORT**

A. July 2014 – Unencumbered fund balance \$23,022.37

Mr. Rowley moved to accept the July 2014 Treasurer's report. Ms. Knight seconded.

**VOTE**            5-0 Approved

B. FY-2014 Audit Update

Postponed until November Regular EDA meeting

**5. SECRETARY'S REPORT**

A. Technology and Research Park Update –

Mr. Baroody updated the EDA that the Technology and Research Park's Strategic plan is making progress. Task 1 is complete and Task 2 is on schedule and will be complete by December 31, 2014.

Discussion followed

**6. CHAIRMAN'S REPORT**

None

**7. COMMITTEE REPORT**

A. Germanna Committee Report –

Mr. Rowley updated the EDA. The project is currently on hold while Germanna is waiting for deed approval from HH Hunt. HH Hunt has not formally closed on the property.

Discussion followed

B. Aquia Town Center Committee Report –

Mr. Baroody informed the EDA there are continued conversations with the contract holder.

Discussion followed

C. Airport Property Committee Report –

Mr. Johnson informed the EDA that a grading permit has been approved. Staff is meet with the timbering company onsite Tuesday, September 16, 2014. Staff has also notified the neighboring property owners of the upcoming timbering.

Discussion followed

D. Chatham Square/Courthouse Square Update -

Ms. Maurer moved to go into closed session, Ms. Knight seconded.

**VOTE:** 6-0 approved

Thereafter, the EDA Board went into closed session in accordance with Section 2.2-3711.A.3 and 5 of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

Mr. Newlin motioned to end the closed session. Mr. Rowley seconded.

**VOTE:** 6-0 Closed session ended

**8. OLD BUSINESS**

ICSC NY Conference – Mr. Cobert briefed the EDA on the upcoming ICSC Retail Conference in NY on December 8 and 9, 2014 he invited EDA members to join him if they would like.

Discussion followed

**9. NEW BUSINESS**

None

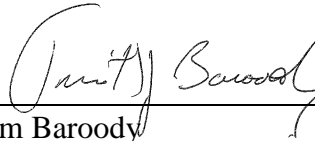
**10. ATTORNEY'S REPORT**

None


**11. ADJOURNMENT**

There being no further business brought before the Economic Development Authority, Mr. Newlin adjourned the meeting at 2:22 P.M. The next Regular Meeting is scheduled for Friday, November 14, 2014.

**MINUTES SUBMITTED BY:**

  
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Tim Baroody  
EDA Secretary

**MINUTES APPROVED BY:**

  
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Joel Griffin  
EDA Chairman