

**THE ECONOMIC DEVELOPMENT AUTHORITY
OF STAFFORD COUNTY, VIRGINIA**

REGULAR MEETING MINUTES
November 11, 2016

1. CALL TO ORDER

The special meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on November 11, 2016 in the Board Chambers of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 8:18 A.M. A quorum was present

Members Present

Joel Griffin	Chairman
Don Newlin	Vice-Chairman
Jack Rowley	
Jo Knight	
Heather Hagerman	(Late 4B)
Skip Causey	

Members Absent

Howard Owen

Also Present:

Charlie Payne	Counsel
Kelly Copley	Secretary
Brad Johnson	Treasurer

2. APPROVAL OF MINUTES

A. September 9, 2016

Mr. Rowley motioned for approval of the September 9, 2016 minutes. Ms. Knight seconded.

VOTE: 4-0 Approved (Mr. Causey abstained)

3. PUBLIC PRESENTATIONS

NONE

4. TREASURER'S REPORT

A. August 2016

Unencumbered Balance - \$1,545,980.83

B. September 2016

Unencumbered Balance - \$1,532,383.78

Mr. Rowley motioned to accept the treasurer's report for August and September 2016. Mr. Newlin seconded.

VOTE: 4-0 Approved (Mr. Causey abstained)

Mr. Johnson informed the EDA he will be retiring from the County and the EDA as of December 31, 2016

Mr. Griffin motioned to nominate Ms. Copley to become interim treasurer beginning January 1, 2017, until such time as the EDA can identify Mr. Johnson's replacement. Mr. Rowley seconded.

VOTE: 6-0 Approved

5. SECRETARY'S REPORT

Mr. Newlin motioned to approve a staff request to sponsor the refreshments at the upcoming UMW-SBDC's Boots-to-Business roundtables up to \$350. Mr. Rowley seconded.

VOTE: 6-0 Approved

6. CHAIRMAN'S REPORT

A. Introductions

Mr. Griffin welcomed new EDA member Skip Causey, Michael Tentnowski and Allison John the new Executive Director and Relationship Manager and new Economic Development and Tourism Department Director, Bruce Register.

B. Work Session

The EDA work session will be December 9, 2016 from 8A-12P.

C. Technology and Research Park Update

Mr. Tentnowski updated the EDA on the Technology and Research Park.

7. COMMITTEE REPORTS

A. US Rt1 Property Update

Mr. Johnson informed the EDA of the ongoing Billboard lease negotiations with Lamar. Thalhimier was unable to attend but did send a status report email Mr. Johnson know that there are currently 2 prospects for the land. The rezoning is now complete and is now zoned M-1. Mr. Griffin also mentioned a current business owner in Stafford interest in the land and will discuss further at the upcoming work session.

B. Germanna Update

Mr. Rowley updated the EDA of a meeting October 17, 2016 between the EDA, County Administration and Germanna on the future of the Community College enrollments and campus structure.

C. Aquia Town Center Update

No new information was available.

8. OLD BUSINESS

A. Stafford Town Center

A subcommittee was formed with Ms. Knight, Ms. Hagerman and Mr. Causey. Full discussion was tabled for the work session in December.

9. NEW BUSINESS

A. Made in FredVA Winner – TrakSafe T, Inc.

Mr. Worthey with TrakSafe T informed the EDA of their invention and innovation.

B. 204 Thompson

Mr. Smith briefed the EDA on 204 Thompson Ave and the possible income stream from the current tenants to the EDA. More information will be available at the upcoming work session.

10. ATTORNEY'S REPORT

NONE

11. ADJOURNMENT

A. There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 2:30 P.M. The next Regular Meeting is scheduled for Friday, January 13, 2017.

MINUTES SUBMITTED BY:

Kelly Copley
EDA Secretary

MINUTES APPROVED BY:

Joel Griffin
EDA Chairman