

**THE ECONOMIC DEVELOPMENT AUTHORITY
OF STAFFORD COUNTY, VIRGINIA**

REGULAR MEETING MINUTES
December 14, 2018

1. CALL TO ORDER

The regular meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on November 9, 2018, in Conference Room ABC of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 9:05 A.M. A quorum was present.

Members Present

Joel Griffin	Chairman
Don Newlin	Vice-Chairman
Howard Owen	Treasurer
Skip Causey	
Jack Rowley	
Heather Hagerman	
Danielle Davis	

Members Absent

None

Also Present:

Charlie Payne	Counsel
John Holden	Secretary
Kelly Copley	Clerk

2. APPROVAL OF MINUTES

- A. November 9, 2018
- B. November 27, 2018

Mr. Newlin motioned for approval of the November 9, 2018 and November 27, 2018 minutes. Mr. Causey seconded.

VOTE: 7-0 Approved

3. **PUBLIC PRESENTATIONS**

None

4. **TREASURER'S REPORT**

A. October 2018

Mr. Causey moved to accept the September treasurer report. Mr. Newlin seconded.

VOTE: 7-0 Approved

Discussion Followed

B. FY18 Audit Services – Status Report

Mr. Owen updated the EDA that the FY18 Audit is moving forward, with plans to conclude prior to the new calendar year.

C. FY19 Budget – Update

Mr. Rowley asked to be part of the budget process.

Mr. Holden noted that he is in conversation with the County Finance Department regarding their role in the EDA financial reporting and budgeting.

5. **CHAIRMAN'S REPORT**

A. CEDC Update

None

6. **SECRETARY'S REPORT**

A. ED&T Update

See Attached memo

7. **WORKING GROUP REPORTS**

A. Germanna Update

Mr. Rowley informed the EDA that enrollment at the Stafford facility continues to grow.

Discussions Followed

B. Property Group

(1) 204 Thompson

Tenant and marking improvement continues.

Discussion Followed

(2) US Rt 1

Contract is in place and 65 day study period ends January 31, 2019.
Anticipated closing will be on or near February 15, 2019

Discussion Followed

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. George Washington's Ferry Farm Request

Bill Garner and Dave Maroco from George Washington's Ferry Farm presented their request for 10% or \$50,000 of the cost for completing the intersection at

Mr. Holden asked for a copy of the economic impact study completed by Rockport Analytics presented as part of Mr. Garner’s presentation. Ferry Farm will follow up with ED&T staff to provide that study.

Ferry Rd and Kings Highway. Mr. Garner also invited the EDA to Ferry Farm for a tour of the newly rebuilt Boyhood Home of George Washington.

Mr. Griffin asked for clarification of regional trails to and through Ferry Farm. Mr. Garner noted that the terminus of Belmont to Ferry Farm Trail will be at Ferry Farm and further explained plans for a larger Potomac regional trail along Route 3.

Mr. Rowley motioned to grant the George Washington Foundation \$50,000 toward the completion of the intersection at Ferry Rd and Kings Highway. Ms. Hagerman seconded.

VOTE: 6-0 with 1 Recused (Mr. Newlin, who is also on the Board of Directors for the George Washington Foundation)

B. Economic Development Project Role – Closed Session

CLOSED SESSION

Therefore, the EDA Board went into closed session in accordance with Section 2.2- 3711.A.3 and 5, et al. of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. Item 9B was discussed in in closed session only. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

Mr. Griffin motioned to move into closed session. Mr. Rowley seconded

VOTE 5-0 Approved (1 absent for the vote, and Ms. Hagerman had to meeting leave early)

Mr. Newlin motioned to come out of closed session. Mr. Rowley seconded.

VOTE 6-0 Approved

Tabled to March per Mr. Causey’s request.

10. ATTORNEY’S REPORT

NONE

11. ADJOURNMENT

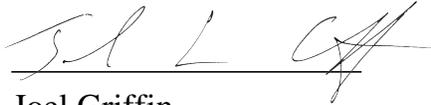
- A. There being no further business brought before the Economic Development Authority, Mr. Newlin adjourned the meeting at 10:47 A.M. The next Regular Meeting is scheduled for Friday, January 11, 2019.

MINUTES SUBMITTED BY:



John Holden
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman

**EDA Board of Directors Meeting
December 14, 2018
Economic Development & Tourism Update**

Economic Development Projects

ED&T will brief the Board in closed session on three (Gavioli, Steelers, QCC) projects under development that may need EDA participation.

Tourism Program

Tourism Program Policy **adopted** by BOS. Of particular note this establishes new application process for County sponsorship of events or programs. It also establishes funding for tourism “initiatives” that may be longer range investments in assets or programs.

ED&T has also created a Tourism Advisory Group to provide input and guidance to our Tourism Program. This Group will advise and help as we develop a Tourism Plan for FY2020-21.

Economic Development Strategy—Implementation Plan

Presentation to EDA Board and BOS on 11/27/18. Next “steps” will be engaging EDA on what aspects it may participate with to invest in new development projects.

Christmas in Stafford

One of ED&T’s major events is Christmas in Stafford. This year the event will be held on December 15 starting at noon with the Christmas Village—products for sale, food and refreshment vendors. The event is held at the Jeff Rouse Center. Visit <https://tourstaffordva.com/christmas-in-stafford/> for more.

New Staff—Business Development

Marc Smith will begin on December 17 as Business Development Professional in Department. Marc will work closely with Rick and John and focus on business expansions and new business attraction.