

REGULAR EDA MEETING AGENDA
JANUARY 7, 2020

A special (Retreat) meeting of the Economic Development Authority (EDA) of Stafford County will be held Potomac Point Winery, located at 275 Decatur Rd, Stafford Courthouse, Virginia 22554 at 9:00 A.M.

This is a Board Retreat and replaces the “Regular (2nd Friday of the Month) January Meeting. Public Welcome for this Meeting. There will be Executive Session matters.

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
None
The December 13, 2019 Minutes will be voted on at the regular meeting on February 14, 2020.
3. **PUBLIC PRESENTATIONS**
None scheduled.
4. **TREASURER’S REPORT**
None
A full Treasurers Report will be presented at the regular meeting on February 14, 2020
5. **CHAIRMAN’S REPORT**
6. **SECRETARY’S REPORT**
None
7. **COMMITTEE AND WORKING GROUP REPORTS**
 - A. Loan Committee (*J Holden*)
No report. Third potential member identified. Meeting with them being coordinated.
 - B. Germanna Update (*J Rowley*)
Brief update
 - C. Property Group (*H Hagerman, J Rowley.*)
Brief update on Centreport Property
Update on 204 Thompson in Closed Session
8. **OLD BUSINESS**
None
9. **NEW BUSINESS**

Retreat Agenda Public Session—see next page

**Stafford EDA Board Retreat 2020
Public Session**

Tentative
Schedule:

(include above
Agenda)

And

Retreat Items 1
and 2

9:00-10:15

1. Retreat “Guidelines”
 - a. Input from All
 - b. Clarity, Questions
 - c. Staff Guidance
2. Review of Strategic Plans
 - a. EDA Strategic Plan, 2018
 - b. Stafford County Economic Development Strategy, 2015
 - i. Economic Development Implementation Plan (I-Plan)
 - ii. Tourism Plan
 - c. Stafford County 2040 (BOS Strategic Plan)
 - How have these been integrated and coordinated
 - What has been accomplished
 - What is still to “be done”

Tentative
Schedule:

Retreat Items
3a and 3b

10:15-11:30

3. Major Projects or Programs: Status & 18-month goals
 - a. Business Events
 - i. Business Awards Reception
 - ii. Veterans Boot Camps (Seminars)
 - iii. 8A Minority Business Seminars
 - iv. New Events (proposed)
 1. Cyber & Smart Tech Entrepreneurship
 2. Beer & Business in Stafford
 - v. Sponsorship Program for the above
 - b. EDA Grant & Loan Program
 - i. Review current
 - ii. Promote loan program
 - iii. Grant program input\changes
 - iv. Major Incentive Program
 - c. Other Initiatives—FYI
 - i. VEDP Site Assessment and Site Readiness
 - ii. Business & Tourism Incentives
 - iii. Downtown Stafford
 - d. Other Items to Consider
 - i. Carbon credits EDA broker
 - ii. PACE Legislation
 - iii. More?

Tentative
Schedule:

Retreat Items
3c and 3d

11:30-12:00

- 4. EDA Operations
 - a. Financials & Budgeting
 - b. Communications with Board (joint meetings, etc)
 - c. Staffing (Closed Session item 1)

10. CLOSED SESSION
The EDA will enter into a closed session to review specific projects
There are three closed session items in addition to 4c

11. ATTORNEY’S REPORT

12. ADJOURNMENT
 A. The next regularly scheduled Meeting is February 14, 2020

Tentative Schedule:
Retreat Items 4a and 4b (over lunch) 12:00-12:30
Retreat Item 4c 12:30-1:00
Closed Session 1:00-3:00 PM

Future EDA Meetings with exceptions as noticed will be held in the ABC Room of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road, Stafford, Virginia at the regularly scheduled dates and times (second Friday of each month at 9:00 AM)